

Hope Valley Farms North Homeowners Association
ARCHITECTURAL APPLICATION FOR ALTERATION AND ADDITIONS
ALL FORMS MUST BE TYPED!

Property Owner's Name _____ Date _____ Telephone Number _____

Property Address _____ E-mail address _____

HOMEOWNER – REQUEST FOR APPROVAL (Please provide a brief description of the nature of the request including applicable information required for approval consideration.)

If removing a tree, check here if you will be grinding the stump.

Estimated Start Date* _____ Days to Complete _____

*Please allow the committee up to 30 days to review your application.

Attach drawings and photographs showing all improvements including relationships to existing structures, landscaping and lot lines including:

- A. Official Survey
- B. Elevations "side view(s)"
- C. Signatures – Please note that changing the color of your home or an encroachment (i.e. attaching your fence to your neighbor's) requires the signatures of your neighbors. See next page if this step is required for your project.
- D. Copies of building permit and certificate of occupancy, if applicable to your project.

I agree to follow the above changes as stated and to comply with all applicable building codes, permits, or other requirements deemed necessary by county, state or applicable authority.

I have read a copy of the "Hope Valley Farms North Architectural Guidelines".

Owner(s) Signature _____ Date _____

Any approval received is based on the lands, surveys, and specifications as submitted. The ACC did not Verify or question the sufficiency or accuracy of the documents submitted to it.

Should your request be denied, you may appeal the decision in person at a Hope Valley Farms North Board of Directors Meeting. Please contact Towne Properties regarding meeting schedules.

RETURN TO: HVFN P.O. Box 99149 Raleigh, NC 27624

PHONE (919) 878-8787 FAX (919) 376-8800

EMAIL KarlaHolt@TowneProperties.com

*HVFN Architectural Approval Supplemental
Signatures Form*

By signing below, we the neighbors of _____ at
(name/s)

_____ in _____ in Hope Valley Farms North
(address) (Subdivision name)

hereby approve the following proposed architectural change:

(Describe change and provide neighbors with any necessary paint samples)

Note: all affected neighbors must sign. For example, if you plan to encroach upon a neighbor's property by attaching your fence to theirs, that neighbor must sign. If you are changing the exterior colors of your home, the surrounding homes must sign.

Name Address

Name Address

Name Address

Name Address

Name Address

Include this form with your application for Architectural approval. If you need a form, please contact your association's Community Service Administrator at 919-878-8787.

Please return this form with your application.

RETURN TO: Cynthia Rolison ° P.O. Box 99149 ° Raleigh, NC
27624 (919) 878-8787 ° FAX (919) 376-8800 °
KarlaHolt@TowneProperties.com